



# Louis Riel Institute



As an affiliate of the Manitoba Métis Federation, the Louis Riel Institute (LRI) is responsible to the Métis people of Manitoba to provide programs, resources and services related to education and culture.

The Louis Riel Institute seeks to fill one **Causal, Bus Driver** position located in **Winnipeg, MB**.

## **Bus Driver**

As a Bus Driver of our 24-passenger bus, you will be responsible for transporting passengers to/from meetings, events, conferences or tours as needed. You will be required to maintain a high standard of vehicle maintenance and cleanliness, while ensuring the safety of our patrons at all times. You must be professional, patient and reliable while remaining on schedule, with the ability to seek alternate routes if and when necessary.

### ***Job Duties:***

- Ensuring and implementing the safety of our passengers at all times.
- Picking up and dropping off passengers at their designated locations, safely
- Assisting passengers with special needs while entering or exiting the bus
- Performing bus inspections – prior to and after each trip
- Directing passengers during emergency evacuations if/when necessary
- Cleaning both the inside and outside of bus at the end of each shift
- Fueling up when needed/ensuring the bus has plenty of fuel in it for necessary trips

### ***Skills and Qualifications:***

- Minimum two (2) years' experience
- Valid class 4 driver's license
- Zero detriments on driver's abstract
- Ability to work with minimal supervision
- Excellent communication skills; both written and verbal
- Valid Criminal Records and Child Abuse Registry checks
- Received at least two (2) doses of a Health Canada approved Covid-19 vaccine

Qualified Métis applicants are encouraged to apply and self-identify on their resume. While we thank all applicants for their interest, only those selected for interviews will be contacted.

**Closing Date:** Until filled

**Please forward cover letter and resume to:**

**Louis Riel Institute  
103-150 Henry Avenue  
Winnipeg, Manitoba R3B 0J7  
Fax: (204) 984-9484  
Email: [lrihr@lrilearn.ca](mailto:lrihr@lrilearn.ca)**